

SENATE STEERING COMMITTEE (SSC)
Notes of Meeting

SSC140123N

Date: Thursday, January 23, 2014
Time: 3:10pm-3:23pm
Room: 203 Toldo

PRESENT: Dr. Jill Grant, Dr. Leo Groarke (acting chair), Dr. Ed King, Dr. Charles Macdonald, Dr. Mitra Mirhassani, Dr. Linda Patrick, Dr. Katherine Quinsey.

ABSENT: Dr. Fazle Baki (regrets), Dr. Camille Cameron (regrets), Mr. Rob Crawford, Dr. Beth Daly, Ms. Gwen Ebbett (regrets), Dr. Kevin Milne, Mr. Kaushik Ray, Dr. Clayton Smith, Dr. Alan Wildeman (regrets), Mr. Hussein Zarif.

IN ATTENDANCE: Ms. Danielle Handsor, Ms. Renee Wintermute (University Secretariat).

As quorum was not reached, the following are the unofficial notes of the meeting.

1 Approval of the agenda

The agenda was not approved at this time.

2 Approval of Minutes

The minutes were not approved at this time.

3 Business arising from the minutes

Nothing to report.

4. Outstanding Business/Action Items

4.1 Program Development Committee

Overall comment: The new program proposals and major programs changes have been vetted through the new quality assurance process. Any issues raised in the development of these proposals were addressed prior to review by PDC. These are very strong and worthwhile proposals.

4.1.1 Political Science Degree Completion Program for Graduates of Hebei Law and Politics College (HLPC) in China.

(See document SSCa140123-4.1.1 for more details)

AGREED:

- This item will be circulated for e-vote.

4.1.2 Master of Engineering New Co-op/Internship Options – Major Program Changes

- a) Civil & Environmental Engineering**
 - b) Industrial Engineering**
 - c) Electrical & Computer Engineering**
 - d) Mechanical, Automotive & Materials Engineering**
- (See document SSCa140123-4.1.2a-d for more details)*

AGREED:

- This item will be circulated for e-vote.

4.1.3 Master of Laws (LLM) – New Program Proposal (1-Year Stream and 2-Year Teaching Stream)

(See document SSCa140123-4.1.3 for more details)

NOTED:

- There has been a lot of discussion generated around this new program proposal.

AGREED:

- This item will be circulated for e-vote.

4.1.4 Master of Arts in Criminology Course Option – Major Program Changes

(See document SSCa140123-4.1.4 for more details)

AGREED:

- This item will be circulated for e-vote.

4.1.5 Bachelor of Education Consecutive Program – Major Program Change

(See document SSCa140123-4.1.5 for more details)

AGREED:

- This item will be circulated for e-vote.

***4.1.6 Political Science, Arts and Creative Innovation – Request for Waiver of Course Deletions**

(See document SSCa140123-4.1.6 for more details)

AGREED:

- This item will be circulated for e-vote.

***4.1.7 Program Course Changes**

***a) Masters in Criminology & Masters in Sociology**

***b) History – New Course Proposal**

***c) Collaborative BScN Program – New Course Proposals**

(See document SSCa140123-4.1.7a-c for more details)

AGREED:

- This item will be circulated for e-vote.

***4.1.8 History Learning Outcomes – BA Honours, GA General and BA Combined Honours**

(See document SSCa140123-4.1.8 for more details)

AGREED:

- This item will be circulated for e-vote.

4.1.9 Combined Bachelor of Science Honours Biology/Biochemistry – Health and Biomedical Stream – Major Program Changes

(See document SSCa140123-4.1.9 for more details)

NOTED:

- There has been a lot of discussion generated around this new program proposal.
- This proposal received Faculty Council approval earlier in the week.

AGREED:

- This item will be circulated for e-vote.

4.2 Academic Policy Committee

***4.2.1 Student Affairs Annual Report**

(See document SSCa140123-4.2.1 for more details)

AGREED:

- This item will be circulated for e-vote..

4.2.2 Revision to the Policy on Rules of Conduct on Examinations

(See document SSCa140123-4.2.2 for more details)

AGREED:

- This item will be circulated for e-vote.

4.2.3 Revision to the Policy on Acceptance of Medical Notes from Regulated Health Care Professionals

(See document SSCa140123-4.2.3 for more details)

NOTED:

- The policy is now inclusive of all licensed health care professionals. The Student Medical Certificate form was also revised and, with the permission of the University of Toronto, the following statement has been included: *I certify that this assessment falls within my legislated scope of practice.*

AGREED:

- This item will be circulated for e-vote.

4.2.4 Considerations for New Academic Integrity System

(See document SSCa140123-4.2.4 for more details)

AGREED:

- Having been discussed by Senate and APC, the revisions to the Academic Integrity System should now be forwarded to the Bylaw Review Committee for drafting.
- The following motion will be circulated for e-vote:

MOTION: That the Bylaw Review Committee undertake the drafting of a new bylaw on student discipline, in accordance with the proposal set out under item 4.2.4, and that it work with APC regarding any changes to existing policies that may be needed.

***4.2.5 Centre for Teaching and Learning Annual Report**

(See document SSCa140123-4.2.5 for more details)

NOTED:

- Last year APC revised their annual reporting template to encourage smaller, more focused annual reports. APC would like to report that areas on campus have successfully adopted the new template.
- CTL's smaller report will be forwarded to Senate with a link to their annual report for additional reading.

AGREED:

- The Student Affairs and Centre for Teaching and Learning (CTL) annual reports will be unstarred on the upcoming Senate agenda to allow for feedback on the new template.
- This item will be circulated for e-vote.

4.3 Senate Student Caucus

Nothing to report.

5 Bylaw Business

Nothing to report.

6 Approval of the Senate Agenda

This item will be circulated for e-vote with the following amendments: Items 5.6.1 Student Affairs Annual Report and 5.6.4 Centre for Teaching and Learning Annual Report be unstarred.

7 Question Period/Other Business

An e-vote will be conducted as a result of not reaching quorum to place the items on the Senate agenda for approval or information, as the case may be. A separate motion tasking the Bylaw Review Committee to draft the new bylaw 31 will also be circulated.

8 Adjournment

This meeting was adjourned at 3:23pm.

**SENATE STEERING COMMITTEE
E-VOTE**

Date Sent: January 24, 2014

Due Date: January 31, 2014

Sent to Committee Members: Dr. Fazle Baki, Dr. Camille Cameron, Mr. Rob Crawford, Dr. Beth Daly, Ms. Gwen Ebbett, Dr. Jill Grant, Dr. Leo Groarke, Dr. Ed King, Dr. Charles Macdonald, Dr. Kevin Milne, Dr. Mitra Mirhassani, Dr. Linda Patrick, Dr. Katherine Quinsey, Mr. Kaushik Ray, Dr. Clayton Smith, Dr. Alan Wildeman, Mr. Hussein Zarif.

Senate Steering Committee meeting package of January 23, 2014:

1.0 Program Development Committee (items 4.1.1-4.1.9), and Academic Policy Committee (items 4.2.1-4.2.3 and 4.2.5)

MOTION 1: That items 4.1.1-4.1.9, forwarded by the Program Development Committee, and items 4.2.1-4.2.3 and 4.2.5, forwarded by the Academic Policy Committee, be placed on the Senate agenda for approval or information, as the case may be.

Milne/Grant
CARRIED

2.0 Approval of February 14, 2014 Senate Agenda

MOTION 2: That the February 14, 2014 Senate agenda be approved, with the following amendments: unstar items 5.6.1 and 5.6.4.

Milne/Grant
CARRIED

3.0 Considerations for New Academic Integrity System (item 4.2.4 on SSC agenda)

MOTION 3: That the Bylaw Review Committee undertake the drafting of a new bylaw on student discipline, in accordance with the proposal set out under item 4.2.4, and that it work with APC regarding any changes to existing policies that may be needed.

Milne/Patrick
CARRIED